

# Hyperlink text

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### Introduction

Hyperlink **text** in your form with the click of a button!

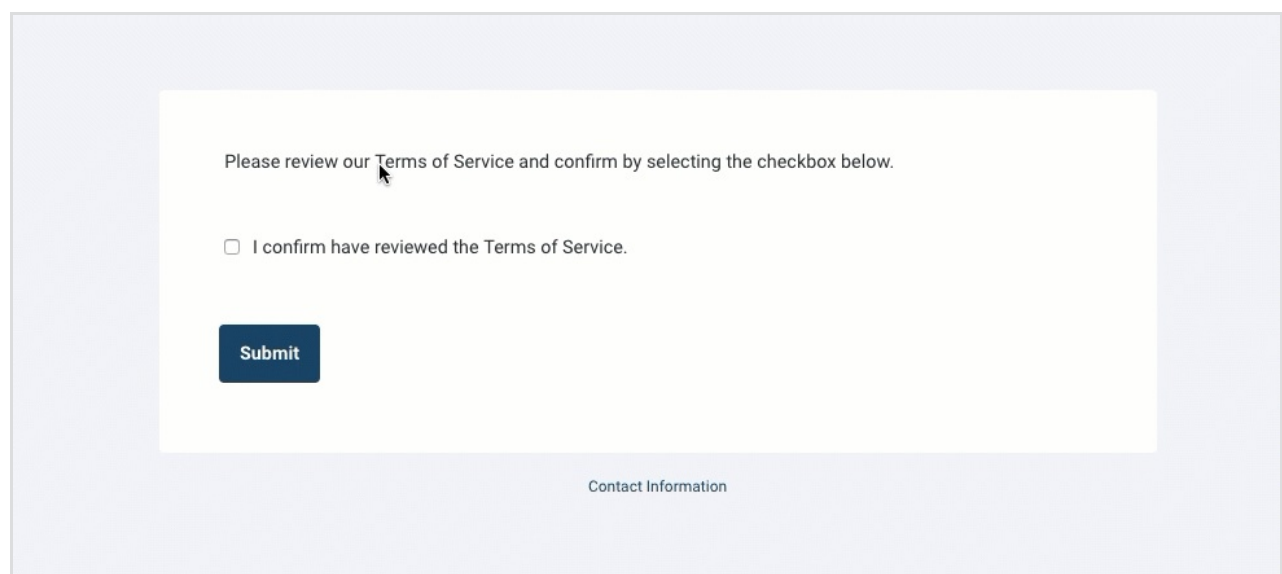
**Note:** Hyperlinks within field labels and field options/choices open in the same tab, not in a separate tab.

Each link that you create is set to open in a new window or tab by default.

## Steps

To hyperlink text in a form field:

1. Select the text that you wish to hyperlink.
2. Click the **Link** button.
3. Type or paste in the URL for the webpage that you would like your link to lead to.
4. Click Ok



The screenshot shows a form field with a light yellow background. Inside the field, the text "Please review our Terms of Service and confirm by selecting the checkbox below." is displayed. The word "Terms" is underlined and blue, indicating it is a hyperlink. Below this text is a checkbox followed by the text "I confirm have reviewed the Terms of Service." At the bottom left of the form field is a dark blue button with the word "Submit" in white. Below the form field, the text "Contact Information" is visible.